

**Phillips West Neighborhood Organization  
Board Agenda**

Monthly Board Meeting

April 25, 2022

Hybrid meeting:

In person at 2400 Park Avenue (**masks REQUIRED**)

Online meeting [link here](#)

6:00 - 7:30 pm

**Opening - 6:00 PM**

1. Kick-Off

- a. Mission statement
- b. Adoption of the agenda - APPROVED
- c. Adoption of March meeting minutes - APPROVED

2. New staff introductions! We love them!

- a. J: Communications Coordinator
- b. Hadiya: Neighborhood Outreach Coordinator
- c. Morgan: Organizational Development Director

3. Officer report backs

a. Chair

i. Reflection on Board work since January onboarding: discussing the neighborhood engagement plan and our work thus far; next steps including focus groups with neighbors who didn't take the community survey, how we are going to accomplish our goals, resource packets for neighbors, etc

ii. Setting groundwork for creating a Board work plan for the rest of 2022 - a lot of discussion at our first meeting in December was about laying groundwork and building capacity Alex, feeling like their relationship with the city as chair has taken a downturn, and leaves it to the staff to hold that relationship; we can all be getting to know each other more; excited about the upcoming events and opportunities and to dig into chair role; going to do a board assessment!

b. Vice-Chair

Luz is feeling like there's new life being pumped into the org and is excited about the garden committee; Luz didn't write the letter to Jamal Osman but now we don't need it, womp womp

c. Secretary

Genna - feeling good about committees joined and the staff hired, and excited about the May 14 event and continuing to move in a new direction. Nothing to really report as secretary!

d. Treasurer - Steve feels like there's been great progress, feels there needs to be more attention to developing the housing committee which has been hard to get off the ground

i. March finance summary

Treasurer's report is included in the board packet

ii. Payroll tax penalty - short of that, we're doing fine! Before most of our time, something occurred where we didn't pay our payroll taxes on time, the IRS finally caught up with us. We've been appealing the penalty (not the back taxes), they have not been super chill about it. We are doing a last minute switcheroo on our votes and we are moving forward without Dennis pursuing a refund anymore!

**5 votes to not move forward**

e. At-large members

Becky - want to work on more cross cultural communication to get folks more aware of the org and to gain credibility. Becky is continuing to work towards spring fest!

Mira - there's so much that can be done so it's nice to hear that people are excited about where they're at, appreciates the structure changes, base building as event season is starting and having things that bring people in and are juicy, and the community circles show that even without a housing committee there's interest and excitement

#### 4. Committee report backs

a. Executive Committee

i. By-laws update re: board terms + staggered terms - we voted to approve board term limits, 2 year terms with a 3 term limit, numbered seats that will be up for elections on odd or even numbered years depending on the odd or even seat number!

ii. also approved the grievance policy for inter-board grievances

iii. Approved the structure of an [annual workplan](#) that we are continuing to tweak - hope of providing more structure and clarity to the board. Asking for everyone to take a look at the plan and offer feedback

b. Safety committee - big thing is that at the last meeting they invited residents of the 3 blocks from the lighting pilot program come to the meeting, and are in the process of distributing the light with a feedback form, and hope is that by the time the spring celebration rolls around there can be some more info on how it's going and to offer lights for installation! WOULD love some installed by the event at the garden and on 2700 block of oakland

municipal shoveling sign on letter - do we want to sign on? Are we part of the targeted pilot - who gets to be part of the targeted initial try? It doesn't seem like it's necessarily targeted, just a pilot, and this is a combo effort from Ward 2 - Our Streets - and students - **APPROVED to sign onto the municipal shoveling letter**

c. Garden committee - canceled last work day due to winds and the wood chipper being broken but we are scheduling for may!

d. Events committee - meeting tomorrow at 7pm to continue spring celebration planning; curious long term about what the make up of the committee will look like

e. Housing committee

f. Working groups

i. Joint personnel committee - brenda and genna approved to join

#### 5. Past business

a. McDonalds redevelopment - we are not giving mcdonald's their letter, via consent agenda

b. TOPA revision - voted in favor of supporting this strong TOPA letter revision,

via consent agenda

6. New business

a. APRA equity letter - PWNO in favor of adding our name to the letter, via consent agenda

Genna: motions to add names to consent agenda, **MOTION APPROVED**

Note from J: they're going to do biweekly newsletters, alternating weeks for Stevens Square and PWNO, and the first will be going out this week!

**Adjournment:** 7:45pm!