

**Phillips West Neighborhood Organization  
Board Agenda**

Monthly Board Meeting

Hybrid meeting:

In person at 2400 Park Avenue (masks REQUIRED)

[Online Meeting](#)

6:00pm - 7:30pm

**Present: Alex, Genna, Steve, Becky, Ilo, Brenda**

**Call to order: 6:13pm**

**Opening - 6:00 PM**

1. Kick-Off

a. Mission statement

*Our mission is to engage the diverse voices of all those who live, learn, work, and play in Phillips West in order to advocate for greater individual well-being and community empowerment. PWNO aims to be an inclusive and accessible hub of resources, information, and connection for all in Phillips West. PWNO acknowledges that our neighbors work, study and build lives on lands violently taken from communities Indigenous to the area; further, we acknowledge that racism, in all its forms and as borne out of the atrocities of slavery in this country, is a real and pervasive threat to the lives and livelihoods of our neighbors locally and globally. We thereby commit to increasing our knowledge of Indigenous sovereignty, equity and antiracism, and to apply these principles in everything we do on behalf of our community.*

b. Adoption of the agenda - ADOPTED

c. Adoption of April meeting minutes (we need to make sure we print them/have board packet next time) - ADOPTED (Brenda abstains, having been absent from the meeting)

2. Officer report backs

a. Chair

i. Review Consent Agenda

1. We had some technical difficulties but we soldier on

2. Item one: second signatory on bank account - Morgan is starting that process, and Steve is currently the signatory as treasurer

a. Is there an amount in the account that would require two signatures? We should do a policy review on this

b. Can Morgan be a second signatory on the account?

APPROVED

3. Sending a letter to the editor for the Minnesota Coalition for the Homeless campaign? Alex would draft the letter and send it out for approval, knowing that we will have flexibility to write and publish as we see fit: APPROVED

ii. New Bylaws!

1. We approved new bylaws at the spring celebration, J is working on adding those amendments to the bylaws, with our new terms and expanded board
- iii. Voting in new Board Members
  1. There were about 50 votes cast in this recent election, which is not quite our full member roster
  2. The two people who showed up to the election are the ones who won
  3. Jenn Jang and Cristeta Boarini won, Alex wrote a press release
  4. VOTE to approve: APPROVED
- iv. GOTV
  1. Alex has been secretly planning what PWNO's GOTV will look like, there's voter registration day, early voting, and getting people to the polls (likely at St Mary's)
  2. Voucher program - when you don't have an address, you need people to vouch for you, wants to pilot having neighbors do this vouching
  3. Talking about next steps and launching an event
- b. Vice-Chair - not present
- c. Secretary - nothing to report
- d. Treasurer
  - i. We are squared away with the IRS!
  - ii. This current report has little to no activity, next month's will have more
- e. At-large members
  - i. Nothing to report back!
3. Committee report backs
  - a. Executive Committee
    - i. Discussed our 1:1 grouping, our audit, our work plan, and the numbering of our seats for elections
  - b. Safety committee
    - i. Brenda has not been present, but they have been happening
    - ii. Julka distributed lights at spring celebration and they were well received
    - iii. There will be feedback on the lights
    - iv. There were 3 specific areas designated for the lights, and then excess are open to any neighbors, as far as Brenda recalls
    - v. Alex is asking staff to work on a violence prevention resource
  - c. Garden committee
    - i. Set work days on the 1st and 3rd sundays of the month - noted from the newsletter
  - d. Events committee
    - i. Becky would like to get some dates on the calendar
    - ii. Potential bridge fest, annual meeting, GOTV, a winter fest at the garden or at st mary's?
    - iii. Flexibility on when our annual meeting is, our term is November-October

- iv. Alex wanting to have a big meal for unhoused folks in the neighborhood
    - v. Becky and Genna might chat about dates and having an events calendar going
  - e. Housing committee
    - i. How do we drum up business?
    - ii. Jenn has a background in housing organizing, Ilo with real estate
    - iii. Ilo wants to host a workshop for first time homebuyers and for people whose first language is not English
    - iv. Alex asking Ilo to check in with Steve and Jenn to turn this into an organizing opportunity
    - v. We're at least a month out from Ilo's team doing their own presentation that she's building this off, but the rest of them can meet and talk about timeline and how this can be a jumping off point
  - f. Working groups
    - i. Joint Personnel Committee
      - 1. We're working on scheduling our first meeting, there's been some tension around staffing and our partnership with SSCO
      - 2. Potential joint meeting of both boards as well
- 4. Past business
  - a. Spring Celebration S.W.O.T.
    - i. Becky thinks it went really well, we were operating in a bit of a crisis mode
    - ii. We needed more volunteers on the front end and overall didn't have enough people to make things run smoothly
    - iii. We had great tents from ventura village, chairs from PPNA and SSCO, went through all the food, people were really grateful, the choir from Hope was great, the chalk was super helpful
    - iv. Being more condensed was good, could've been even more condensed, and nobody really came from the 28th side
    - v. We had some interpretation woes
    - vi. We could have had more drinks
    - vii. We can pull things off - and we can do more with more people
  - b. Budget Surplus Proposals - we will table this for consent agenda
  - c. [Annual Work Plan](#) - make sure to send over any feedback
- 5. New business
  - a. New Board Member Announcement - discussed earlier
  - b. Board Member Orientation/Review
    - i. Plan for June 11 for a board orientation/review
    - ii. Steve to do some finances, genna to do some policies and procedures, alex will do a bylaws review

**Adjournment:** [7:43pm]

